



## General Meeting MINUTES

**Wednesday 17<sup>th</sup> February 2021**

Meeting opened at 7.00pm

Chair: Liga Hegner

Minutes: Liga Hegner

AGENDA	
1. Attendance	<p><b>Members:</b> Ewa Graham, Liga Hegner, Wendy Mynard, Grahame Rosolen, Sylvia Scargall, Carolyn Vanderklauw, Greg Martin, Victoria Larson-George</p> <p><b>Observers:</b> Anna Chan, Marvin Tsui, K. Suganya, Tracey Watt, Katherine Kirk, Vicki Brewer</p> <p><b>Online:</b> Maulik Shah, Victoria Larson George, Greg Martin, Nasreen Mounim, Kelly Young</p>
2. Apologies	Sid Gautham, Melanie McShane, Riushaad George, Warren Whyte, Sirena Wan, Kevin Shah, Oxana & Andrew Brizhineva, Sornambal, Richard Lo, Adam Harding, Dr Len Smith, Trinity Quinn
3. Confirmation of previous minutes	Confirmed: Liga Seconded: Ewa
4. Business arising from previous minutes	<ul style="list-style-type: none"> <li>• Secretary position vacant</li> </ul>
5.1 Correspondence IN	<ul style="list-style-type: none"> <li>• 2021 Federation Election announcement</li> <li>• Invitation to collaborate with Bunnings with Covid safe sausage sizzles</li> <li>• P&amp;C Federation e-bulletin x 2</li> <li>• RSVP's to meeting</li> </ul>
5.2 Correspondence OUT	<ul style="list-style-type: none"> <li>• Notice of meeting to P&amp;C communications list, to whole school via school email and via Facebook</li> <li>• Minutes of last meeting to communications list and school website</li> <li>• Zoom invite</li> <li>• Cheque books ordered</li> </ul>
6. Principal's report	<ul style="list-style-type: none"> <li>• Latest enrolment numbers: 2040 students</li> <li>• New demountables in northern carpark</li> <li>• New staff room in TAS</li> <li>• Flying visit to the year 7 camp. It was a very challenging environment for them.</li> <li>• Very sad to see only 4 competitors at the swim carnival which is normally a whole school event</li> <li>• 134FTE = 150 teaching staff, 50 SLSO/SASS and tech staff. Two hundred adults on site daily</li> <li>• Year 12 meeting was held via zoom</li> <li>• Parent feedback – contribution important</li> <li>• Strategic Direction: Student attainment &amp; growth, St5rengthening teacher capacity, Wellbeing</li> </ul>



	<ul style="list-style-type: none"> <li>• HSC Results. Do not make judgements based on raw data alone</li> <li>• Multiple issues: Covid, Asbestos remediation works, Major class disruptions, teachers not returning post Covid return to work, 50% of student gaining early entrance.</li> <li>• Feedback from exam supervisors is that it is a shame to see students leaving exams early as this affects the mean mark.</li> </ul>
7.1 President's Report	<ul style="list-style-type: none"> <li>• Welcome to the new parents!</li> <li>• Covid safe super provided by canteen</li> <li>• Presentation of Outstanding achievement award to Victoria Larson-George</li> <li>• New Hires for 2021: Tracey Watt (Business Manager). Simran Kaur, Corinne Anders, Leanne Ostavich &amp; Peng Bawden (casual canteen assistants)</li> <li>• Thank you to Adam, Victoria and Trinity for assistance with recruitment process for Tracey's position and Victoria, Trinity, Alice and Di with the canteen positions.</li> <li>• Grant update: second grant was awarded.</li> <li>• Federation elections</li> <li>• Town Hall meeting for P&amp;C day via zoom presented by the Federation</li> <li>• Bank &amp; signatory update</li> </ul>
7.2 Treasurer	<ul style="list-style-type: none"> <li>• Three accounts originally needed for GST purposes have been closed. Not needed as we are now registered with ACNC.</li> <li>• Financial position: \$146,292.58</li> </ul>
7.3 Canteen & Uniform Shop	<ul style="list-style-type: none"> <li>• Financial position: \$167,719.80</li> <li>• Financial position: \$160,887.92</li> <li>• Volunteers are required</li> <li>• Thank you to the Deputy principal's for helping police the canteen lines.</li> </ul>
7.4 Business Manager's Report	<ul style="list-style-type: none"> <li>• Tracey thanks everyone for her warm welcome to the team and is looking forward to working with everyone.</li> </ul>
8. Current Business	<ul style="list-style-type: none"> <li>• Still looking at what school projects can we contribute to in 2021. Please submit ideas to <a href="mailto:castlehillhighschool@pandcaffiliate.org.au">castlehillhighschool@pandcaffiliate.org.au</a></li> <li>• Secretary position still vacant</li> <li>• AGM in May. In order to vote and/or nominate for a position need to be a financial member. Membership is \$1.00 and can be paid via EFT (BSB: 032 173, Acc no.: 483 262)</li> <li>• Membership runs from AGM to AGM therefore all memberships are due for renewal at conclusion of AGM. The new exec team must be financial for the general meeting to proceed.</li> </ul>



CASTLE HILL HIGH P&C Association

9. Business  
without notice

- By Law update required as membership term and meeting dates and time are now incorrect.
- By Laws should be reviewed annually.
- Telstra appears to be proceeding with a 5G upgrade to the towers on top of the RSL
- The uniform shop and canteen have experience majour disruption to their internet services during the last few weeks.

Meeting closed at 8:35 pm. Next meeting 17 March 2021.

Signed as a true and accurate record:

President

17 02 2021



### P&C Meetings 2021

Week	Date	P&C Meeting / Notes
T1 Week 1	27th Jan - 29th Jan	27th Staff Day
T1 Week 2	1st Feb - 5th Feb	
T1 Week 3	8th Feb - 12th Feb	
T1 Week 4	15th Feb - 19th Feb	<b>Wed 17th February</b>
T1 Week 5	22nd Feb - 26th Feb	
T1 Week 6	1st Mar - 5th Mar	
T1 Week 7	8th Mar - 12th Mar	
T1 Week 8	15th Mar - 19th Mar	<b>Wed 17th March</b>
T1 Week 9	22nd Mar - 26th Mar	
T2 Week 1	19th Apr - 23rd Apr	19th Staff Day
T2 Week 2	26th Apr - 30th Apr	
T2 Week 3	3rd May - 7th May	
T2 Week 4	10th May - 14th May	<b>Wed 12th May AGM</b>
T2 Week 5	17th May - 21st May	
T2 Week 6	24th May - 28th May	
T2 Week 7	31st May - 4th Jun	
T2 Week 8	7th Jun - 11th Jun	<b>Wed 9th June</b>
T2 Week 9	14th Jun - 18th Jun	
T2 Week 10	21st Jun - 25th Jun	
T3 Week 1	12th Jul - 16th Jul	12th Staff Day
T3 Week 2	19th Jul - 23rd Jul	
T3 Week 3	26th Jul - 30th Jul	
T3 Week 4	2nd Aug - 6th Aug	<b>Wed 4th August</b>
T3 Week 5	9th Aug - 13th Aug	
T3 Week 6	16th Aug - 20th Aug	
T3 Week 7	23rd Aug - 27th Sept	
T3 Week 8	30th Aug - 3rd Sept	<b>Wed 1st September</b>
T3 Week 9	6th Sept - 10th Sept	
T3 Week 10	13th Sept - 17th Sept	
T4 Week 1	4th Oct - 8th Oct	
T4 Week 2	11th Oct - 15th Oct	<b>Wed 13th October</b>
T4 Week 3	18th Oct - 22nd Oct	
T4 Week 4	25th Oct - 29th Oct	
T4 Week 5	1st Nov - 5th Nov	
T4 Week 6	8th Nov - 12th Nov	<b>Wed 10th November</b>
T4 Week 7	15th Nov - 19th Nov	
T4 Week 8	22nd Nov - 26th Nov	
T4 Week 9	29th Nov - 3rd Dec	
T4 Week 10	6th Dec - 10th Dec	
T4 Week 11	13th Dec - 17th Dec	

\*P&C Meetings are in bold, all start 7.00pm in staff room or via Zoom – dictated one week before meetings.